

**This is Exhibit "II" referred to in the  
Affidavit of Phil Mooney  
sworn before me, this 15<sup>th</sup> day  
of May, 2010**



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A COMMISSIONER FOR TAKING AFFIDAVITS

Jonathan Edward Heeney, a  
Commissioner etc., Province of Ontario,  
while a student-at-law.  
Expires April 1, 2011.



**CSIC** | Canadian Society of  
Immigration Consultants  
**SCCI** | Société canadienne de  
consultants en immigration

00347

**Complaints and Discipline Department**

**Direct Line: (416) 572-2434**

**Toll Free: 1-866-308-2742**

**Fax: (416) 945-6276**

March 31, 2010

**PRIVATE AND CONFIDENTIAL**

Ms Rhonda Williams  
3030 Lincoln Avenue, 211  
Coquitlam, B.C.  
V3B 6B4

**LETTER OF WARNING**

**CSIC COMPLAINT NO. 08-00085**

**MEMBER, RHONDA WILLIAMS**

I have considered the available information relating to the matter that has entered the complaints and discipline process, including your response and the report of the investigator, Mr. Pierre Briand, to determine whether a disposition other than a referral to a Discipline Hearing is appropriate in the public interest.

You are found to have breached section 2.6 of the *Complaints and Discipline Policy* by withholding and concealing information reasonably required for the purpose of an investigation by an Investigator.

As a CSIC member, you hold the position of board member and secretary of the Canadian Association of Professional Immigration Consultants (CAPIC). On October 31, 2008, Mr. Briand interviewed you and asked you to identify the names of the CAPIC board members who are also CSIC members as at June 24, 2008. You stated that you did not remember. Mr. Briand then read you a list of fourteen CAPIC board members and asked if anyone was missing. As secretary and record keeper, your response was that you did not think anyone was missing and that one of the names on the list was not a CAPIC board member.

Following the interview and on March 27, 2009 a copy of the unredacted CAPIC board minutes for the June 13, 2008 meeting was disclosed. You were identified as the minute taker and secretary. The minutes listed fifteen board members including Katarina Onuschak and Ed Dennis as present on June 13, 2008. The June 13, 2008 minutes also welcomed them as new directors. The names of Ms Onuschak and Mr. Dennis were not on the list read to you by Mr. Briand.



On October 15, 2009, after being questioned on the discrepancy between your answer and the minutes, the explanation provided by your lawyer was that "the minutes convey the impression that Ed Dennis and Katarina Onuschak were approved and became directors on June 13, 2008. This may have been the understanding of the Secretary who took the minutes."

As a CSIC member, you have a duty to cooperate in the investigation and to answer questions asked by the Investigator that may touch upon the matter under inquiry. This duty to cooperate includes refreshing your memory prior to the interview including the review of relevant documents. To rely on "I don't think so" when you compiled the minutes for the June 13, 2008 board meeting is misleading and amounts to the withholding and concealing of information.

Pursuant to section 3.3(c) of the *Complaints and Discipline Policy* you have been provided with a letter of warning for withholding and concealing information during the investigation. This disciplinary letter will be placed in your membership file.

*Wenda Woodman*

Wenda Woodman, B.Sc.(Hon), LL.B., LL.M.  
Manager, Complaints and Discipline Dept.

cc. Adam Stephens, Miller Thomson LLP  
cc: Jessika Morelli, Manager, Registration Dept.